

Donor Engagement and Giving Committee Charter

Purpose

The donor engagement and giving committee of the board of directors is charged with providing strategic direction and policy to the donor engagement and giving division consistent with the community foundation's vision, values, and mission statement. Donor engagement and giving committee members provide input and offer feedback regarding program policies, major work and proposed strategies of the donor engagement and giving division in the areas of grantmaking, donor engagement and community initiatives. The donor engagement and giving committee recommend major strategic decisions such as grantmaking priorities, donor or other programmatic initiatives and major grants, to the board of directors.

Responsibilities

The donor engagement and giving committee approves special field-of-interest grantmaking funds recommended by staff and funded by unrestricted funds of the community foundation. It ratifies donor-advised grants, scholarships and corporate grants. As ambassadors of the community foundation, donor engagement and giving committee members convey the major functions of the donor engagement and giving division:

- Donor Engagement: Learning and Connection
- Grantmaking
- Community Initiatives
- Convening
- Public Policy and Advocacy
- Strategic Partnerships
- Research and Strategic Communications

Donor engagement and giving committee members are knowledgeable about community leadership being exercised by the CEO and president and donor engagement and giving staff, and act as an important conduit to donors and ambassadors to the broader community, alerting community foundation staff to challenges and opportunities for the community foundation to improve the lives of the people of San Mateo and Santa Clara Counties.

Membership and Leadership

The committee shall consist of a minimum of three (3) with a target of five (5) board members. The committee may include non-board members. The chair shall be a board member. The CEO and president and the current board chair will be ex-officio members.

Meetings

The committee will meet as necessary, but generally four (4) times annually.