



# Dr. James L. Hutchinson and Evelyn Ribbs Hutchinson Medical School Scholarship Fund

Administered by  
Silicon Valley Community Foundation  
2009 Application Packet

**DEADLINE: WEDNESDAY, MAY 6, 2009 AT 5 P.M.**



## Dr. James L. Hutchinson and Evelyn Ribbs Hutchinson Medical School Scholarship Fund Administered by Silicon Valley Community Foundation

### BACKGROUND

Silicon Valley Community Foundation is pleased to announce the Dr. James L. Hutchinson and Evelyn Ribbs Hutchinson Medical School Scholarship. One scholarship of up to \$2,000 is awarded annually.

The Hutchinson Medical School Scholarship Fund was established in honor of Dr. and Mrs. Hutchinson by numerous friends, colleagues, patients and community leaders who honored them at a gala dinner in 1994 and, at the same time, contributed generously toward the establishment of this medical school scholarship. Dr. and Mrs. Hutchinson intend the scholarship to assist young people who aspire to attend medical school and to recognize students who demonstrate excellence in both character and academic achievement.

James and Evelyn Hutchinson have been partners and builders of their family and community for more than four decades. Dr. Hutchinson, past president of the local NAACP, was a founding board member of both Planned Parenthood of San Mateo and the Bay Area Urban League.

Dr. Hutchinson's medical practice has always been based on the care of the patient and family as a whole. Known as the "walking doctor" of San Mateo, he started walking 6 to 8 miles a day near his office in 1982. He says that walking helps relieve stress and that being out and about has given him more insight into his community. He has gathered scores of followers in walking for fitness and pleasure.

### ELIGIBILITY

- Applicant must be a college senior and accepted to medical school or currently enrolled full-time in an accredited medical school program.
- Applicant must demonstrate personal motivation for excellence in both character and academic achievement. Personal integrity, as exemplified by leadership, community involvement and concern for others, will be considered.
- Applicant must have graduated from a high school in San Mateo County or Santa Clara County or have lived in that same area during high school.
- Applicant must be a United States citizen.

### APPLICATION DEADLINE

- Silicon Valley Community Foundation must receive the **completed** application packet and **all** supporting materials (personal statement, letters of reference, transcripts, proof of U. S. citizenship and financial statements) **by 5 p.m. on Wednesday, May 6, 2009.**
- Late or incomplete applications will **not** be considered.
- Date of postmark and faxed applications will **not** be considered.

*Awards will be for one year. Recipients seeking to renew their awards are required to reapply for subsequent funding in competition with other applicants.*

Mail or deliver completed application to:

**Silicon Valley Community Foundation**  
2440 West El Camino Real, Suite 300  
Mountain View, CA 94040

### QUESTIONS?

**Contact Lisa Alvarez, scholarship officer  
at 650.450.5530 or [lmalvarez@siliconvalleycf.org](mailto:lmalvarez@siliconvalleycf.org)**

---

# Application Instructions

## Silicon Valley Community Foundation 2009 Scholarship Program

### **Read These Instructions Carefully And Thoroughly.**

In order for your application to be considered, all of the following must be received at the community foundation by **5 p.m. on Wednesday, May 6, 2009**. Date of postmark and faxed applications will not be considered. We recommend that you send your application and all of the supporting documents to us in one envelope.

### **1. APPLICATION FORM**

Applications must be complete to be considered. Attach additional pages if necessary.

### **2. LETTERS OF REFERENCE**

Provide two letters of reference only.

- One letter from a teacher or academic advisor;
- One letter from a work or volunteer supervisor, a youth leader or personal acquaintance.

Letters from teachers, advisors and employers must be on school or company letterhead. All letters must be **signed and dated**. Photocopies are acceptable. Letters may be sealed in their own envelopes.

### **3. TRANSCRIPTS OF GRADES**

The application must include an **official** college transcript. If you have taken medical school courses, an **official** medical school transcript must also be included for all work completed. **Photocopies and copies from the Internet are unacceptable.** A copy of a high school transcript or other proof of graduation from a high school in San Mateo County or Santa Clara County must also be included.

### **4. SIGNED AND DATED PERSONAL STATEMENT**

In addition to completing this application form, the applicant must write a statement of at least 500 words, but no longer than 850 words (approximately 2-3 pages, double-spaced). In the statement, you should:

- Describe yourself to the scholarship committee;
- Describe your long- and short-range goals;
- Indicate why you want to go to medical school;
- Describe your community involvement;
- Describe events which demonstrate your personal motivation, integrity and concern for others;
- Reflect upon any challenges you have faced and how you responded to them;
- **Sign and date your Personal Statement.**

### **5. FINANCIAL NEED**

Need is not a primary consideration of the *Dr. James L. Hutchinson and Evelyn Ribbs Hutchinson Medical School Scholarship*, but may be a factor in final selection. Evidence of financial need must be submitted with all application packets. Extra consideration will be given to self-supporting students and candidates demonstrating extreme financial need.

If you submitted your Free Application for Federal Financial Aid or FAFSA, enclose a copy of all pages of your 2009-2010 Student Aid Report or SAR (updated information regarding your FAFSA application can be found online at [www.fafsa.ed.gov/](http://www.fafsa.ed.gov/)).

**OR**

If you did not apply for federal financial aid, enclose a copy of the first two pages of your or your parent's/guardian's most recent Form 1040 (or your own if you are not a dependent).

### **6. PROOF OF CITIZENSHIP**

Proof of United States citizenship (photocopy of birth certificate, passport or naturalization papers) must accompany your application.

## ABOUT SILICON VALLEY COMMUNITY FOUNDATION

Silicon Valley Community Foundation is among the largest community foundations in the country, with more than \$1.9 billion in assets under management and 1,500 philanthropic funds. Serving all of San Mateo and Santa Clara counties, Silicon Valley Community Foundation is a partner and resource to nonprofits and citizens committed to improving the quality of life in our region.

Our vision is to be a comprehensive center for philanthropy that inspires greater civic participation throughout San Mateo and Santa Clara counties. Our mission is to strengthen the common good, improve quality of life and address the most challenging problems. We do this through visionary community leadership, world-class donor services and effective grantmaking.

## SCHOLARSHIP PROGRAMS AT SILICON VALLEY COMMUNITY FOUNDATION

For many individuals and organizations, providing scholarships for students to support their educational pursuits is a rewarding and effective way to meet their charitable objectives. Silicon Valley Community Foundation's scholarship program is committed to providing opportunities for those interested in helping talented young people to pursue their dreams through a quality education. Scholarship funds at the community foundation vary by size of endowment and in complexity of criteria; however, their common element is the charitable spirit of the donors who created them. In honoring loved ones or providing for a specific community, each scholarship expresses a deep belief in the power of education to help individuals achieve their dreams.

*For more information about establishing a scholarship fund at Silicon Valley Community Foundation, read about scholarship funds under Ways to Give or contact [donate@siliconvalleycf.org](mailto:donate@siliconvalleycf.org) or 650.450.5444.*

*For additional information about applying for scholarships please contact [scholarships@siliconvalleycf.org](mailto:scholarships@siliconvalleycf.org).*

*Scholarship recipients from 2008 and more information about 2009 scholarship programs are at [www.siliconvalleycf.org](http://www.siliconvalleycf.org).*

SILICON VALLEY | **community<sup>SM</sup>  
foundation**

SERVING SAN MATEO AND SANTA CLARA COUNTIES

2440 West El Camino Real, Suite 300  
Mountain View, California 94040

tel: 650.450.5400

fax: 650.450.5401

To read more about Silicon Valley Community Foundation  
visit [www.siliconvalleycf.org](http://www.siliconvalleycf.org)

release date 12.01.08