

Gift Transfer Instructions



To make a new gift of any type, please contact donate@siliconvalleycf.org or **650.450.5444**. If you are currently a SVCF fundholder, please contact your relationship manager directly.

GIFTS OF SECURITIES

If a gift is coming from an entity that is legally separate from an individual, please include the following information in your notification:

Entity Type (e.g. trust, private foundation, etc.):

Entity Name: _____

Entity Address: _____

Entity Contact Name: _____

Entity Contact (phone or email): _____

Silicon Valley Community Foundation (SVCF) is pleased to accept gifts of stock. A stock contribution is valued based on IRS regulations. The value is determined by the mean of the high and the low value of the security on the day that it is credited to an SVCF account or the day that the certificate is in the custody of SVCF. Contributions sent by U.S. Mail are valued as of the date of the postmark.

SVCF's Federal Tax ID # is 20-5205488.

DTC transfers of securities are received anonymously.

In order to track the gift's arrival and ensure that it is credited properly, please notify your SVCF contact or donate@siliconvalleycf.org with

Expected transfer date: _____

Number of shares being transferred: _____

Corresponding ticker symbol(s): _____

DTC Wire Transfers:

Broker: Matthew Ives

Tel: 650.853.4072

Fax: 650.206.5318

Morgan Stanley

DTC #0015

For credit to: MS account 112-089215

Silicon Valley Community Foundation

DELIVERING OR MAILING STOCK CERTIFICATES

Please do not sign the certificates. Send them to SVCF unsigned, along with a letter confirming the gift. Please include in the letter the specific purpose of the gift. Please send signed stock powers in a separate envelope. The stock powers must be signed exactly as

the name(s) appear on the stock certificates. SVCF will need two sample signatures from the donor. The signatures on the gift letter, as well as the signature on the stock power, will suffice.

Send Stock Certificates and Stock Powers to:

Silicon Valley Community Foundation
Attention: Gifts Administration
2440 West El Camino Real, Suite 300
Mountain View, California 94040-1498

MUTUAL FUND SHARES

Gifts of mutual fund shares must be transferred directly to an SVCF account within the mutual fund family. Please contact us to verify that we have an account or that we can open one.

GIFTS OF CASH

Cash can be received by wire or check.

Please make checks payable to:

Silicon Valley Community Foundation

Please note fund name or other gift designations in the memo line.

CASH WIRE TRANSFERS

For cash wire transfers:

Wells Fargo Bank, N.A.

420 Montgomery Street

San Francisco, California 94104

ABA No.: 121000248

Account No.: 4122436637

Swift Code: WFBIUS6S

Beneficiary: Silicon Valley Community Foundation, Gifts Account

ILLIQUID AND COMPLEX ASSETS

SVCF is pleased to accept a wide range of complex, illiquid and other highly appreciated assets. As specific gift restrictions and asset transfer details may apply, please contact us to learn more.

PLANNED GIFTS

SVCF partners with donors in making life income gifts such as charitable gift annuities and charitable remainder trusts; gifts from estates, wills and trusts; and gifts of retirement and other assets. As specific asset restrictions and transfer details apply, please contact us to learn more.

Contact SVCF at donate@siliconvalleycf.org or **650.450.5444 if you have questions.**