request for proposals
Immigration: Santa Clara County
DACA/DAPA
Introduction

Silicon Valley Community Foundation’s vision for greater civic participation, strengthening the common good and improving quality of life across both San Mateo and Santa Clara counties responds to current demographic realities and recognizes that the integration of immigrants is crucial to the region’s continued vitality. During the past seven years, SVCF has supported a regional, coordinated immigrant integration approach that builds upon existing programs to support legal services, adult English language education and outreach and cultural bridge-building among all community members. We promote the rights of immigrants and refugees to full and equal participation in our region.

The recent federal legislative changes in immigration, most notably the expanded Deferred Action for Childhood Arrivals (DACA) and the Deferred Action for Parental Accountability (DAPA), coupled with an exceptionally diverse Silicon Valley community, necessitates the greater availability of accurate information and supportive immigration services.

In partnership with the County of Santa Clara and other local funders, SVCF will distribute up to $2 million to support collaborative efforts among eligible Santa Clara County organizations, to carry out a coordinated, broad-scale effort to provide immigration legal services, community education and outreach related to the President’s Executive Order enacting DACA and DAPA. Disbursement of funds will correlate with the County of Santa Clara’s payment schedule and will depend on availability of funds.

Overview of the Executive Action Immigration Administration Relief Program

Eligibility for the Deferred Action for Childhood Arrivals (DACA) program has been expanded by moving up the entry date and eliminating the upper age cap of 30 years old. The Executive Action also created a new Deferred Action for Parents of Americans (DAPA) program that will grant deferred action to eligible parents of U.S. citizen and lawful permanent resident children who have been in the United States for more than five years. DACA and DAPA benefits will be granted for an initial period of three years,
and the Citizenship and Immigration Service will continue to accept applications until President Obama or his successor cancels the program.

Although neither DACA nor DAPA provides eligible applicants with lawful permanent residency or a pathway to U.S. citizenship, these programs provide critically important benefits and open up the possibility for approved individuals to open their first bank account, pursue higher education and get better jobs.

"Expanded Deferred Action for Childhood Arrivals (DACA) and the Deferred Action for Parental Accountability (DAPA), coupled with an exceptionally diverse Silicon Valley community, necessitates the greater availability of accurate information and supportive immigration services."

**Program Goal**

Through an open and competitive Request for Proposals (RFP) process, SVCF seeks the best thinking of nonprofit service providers, public sector agencies, research institutions and other entities serving Santa Clara County that aim to take advantage of the Administrative Relief announced by President Obama in November 2014. Of particular interest to SVCF are collaborative and coordinated efforts that further resource-sharing and capacity-building that enable large numbers of immigrants to learn about and apply for DACA/DAPA programs. SVCF will award grants to eligible Santa Clara County organizations that:

- Provide legal assistance and support to DACA and DAPA-eligible immigrants through:
  - **Self-Screening Materials:** Create and disseminate materials that will allow community members to self-screen for DACA and DAPA eligibility and provide them with information on how to obtain supporting documents and how to apply for low-interest loans for application and/or legal services fees.
  - **DACA and DAPA Eligibility Screening:** Offer individual eligibility screenings at community events that will include an assessment of other immigration remedies that may be available to individual applicants.
  - **Individual DACA and DAPA Legal Assistance at Legal Clinics:** Collaborate among legal services providers, community-based organizations and volunteers to provide one-on-one assistance on completing DACA and DAPA applications, including a final review by an experienced immigration attorney or BIA accredited representative. This includes handling complex cases.

- Educate immigrants about the benefits of DACA and DAPA and direct them to reliable sources for information and legal services.
  - **Community Education Workshops:** large-scale education and informational workshops to provide information on the DACA/DAPA programs, disseminate self-screening and do-it-yourself materials, and provide opportunities for preliminary screenings and referrals to legal services clinics.
  - **Document Collection:** Prepare immigrant communities by assisting to determine
eligibility for DAPA/DACA and other immigration programs and/or relief. This includes personal counsel on necessary documents and efforts to inform against fraudulent immigration services and notarios.

- **Ethnic Media:** Work with ethnic media to cover DACA and DAPA issues and events and expand media coverage.
- **Coordinate Events:** Work with a diverse group of legal services providers, community-based organizations, schools, local governments and faith-based groups to ensure that community education presentations effectively connect eligible persons to legal services and facilitate the participation of volunteers.

**Successful applicants will be asked to track and report on the following:**

- Number of individuals screened for DACA/DAPA eligibility
- Number of individuals receiving DACA or DAPA application assistance at group workshops
- Number of individuals receiving individualized DACA or DAPA application assistance on complex issues
- Demographic profiles of clients served
- Number of individuals who may be eligible for more permanent immigration remedies
- Number of individuals receiving community education at community workshops
- Efforts, strategies, lessons learned and best practices for community outreach
- Media coverage of administrative relief and Ready Bay Area

**Eligibility Criteria**

- **Santa Clara county-serving organizations only.** Organizations headquartered outside the county region must demonstrate significant service to the area.
- Organizations with a 501(c)(3) designation, those that have a fiscal sponsor with a 501(c)(3) designation, public agencies, collaborations of nonprofit and public agencies, or other entities that have a designated charitable purpose.
- Organizations that do not discriminate based on race, color, national origin, citizenship status, creed, religion, religious affiliation, age, gender, marital status, sexual orientation, gender identity, disability, veteran status or any other protected status under applicable law. If an organization only serves a specific population, e.g., women or specific ethnic populations, SVCF will consider the proposal on a case-by-case basis.
- Organizations with religious affiliations will be considered for funding only if the project for which they seek support attempts to address the needs of the wider community without regard to religious beliefs.

**Grant Submission Date**

Grant applications must be submitted through our online application system, applySVCF, by 5 p.m. on Monday, July 27, 2015.
Application Process

1) Review reference materials. These may be found at siliconvalleycf.org/immigrant-integration
   • Research paper on Immigrant Integration strategy
   • Santa Clara County Immigrant Family Relations Implementation Plan
   • RFP for Immigrant Integration: Strengthening the Legal Services Infrastructure

2) Participate in the information session. This is recommended for applicants interested in responding to this RFP. Because all grant applications must be submitted online, this session provides an overview of SVCF’s online application system, applySVCF. Additionally, the information session will provide an opportunity for applicants to review in more depth the RFP’s content and ask questions. To register for this session, please visit our website’s calendar.

3) More specific questions about program concepts, content, eligibility and evaluation can be addressed through phone calls and in-person meetings with the program officer, as time permits. Submit grant application, including required attachments, through our online application system, applySVCF. Applications must be submitted by 5 p.m. Monday, July 27, 2015.

Proposal Evaluation Criteria

Proposals for grants should include a narrative that responds to the questions found at applySVCF. Grant proposals will be evaluated, on a competitive basis, using the following criteria:

• Well-tested models that can be scaled up or expanded regionally while maintaining local relevance, and new pilots that, if successful, can be grown and replicated
• Collaborative and coordinated plans that bring together partners from different sectors to fulfill needs
• Demonstrate knowledge of the immigration sector with a proven track record of working with immigrant and hard to reach populations
• Strong relationships with entities that serve and provide legal services to immigrant populations
• Experience with previous DACA work
• Clear benchmarks and metrics for tracking process that enables reporting on and monitoring of services provided
• Clarity of project description and project activities regarding steps to be taken to achieve desired outcomes
• Achievable timeline that corresponds to the key activities
• Organizational capacity to implement project — including staffing, leadership, operational and fiscal management
Review and Selection Process

An advisory committee with issue expertise for this strategy will help staff review all proposals recommended for funding to SVCF’s board of directors. Applicants may receive a site visit, telephone call and/or other type of communication from SVCF staff as part of the proposal review process.

Applicants will be informed of grant decisions in September 2015. Please note that disbursement of grants will correlate with the County of Santa Clara’s payment schedule and will depend on availability of funds.

Evaluation, Monitoring and Grantee Learning Activities

• Grantees will be expected to meet SVCF’s requirements for a final financial and narrative report, as well as a presentation to SVCF staff and donors, if requested.

• In an effort to further the overall program goals of this RFP, inform future RFPs related to this topic and contribute to larger field-building objectives, grantees will be asked to participate in periodic meetings to share information on project activities and best practices as well as participate in evaluations.

Thank you very much for your interest in responding to this RFP and in making our region a better place. We look forward to reviewing your proposal.
About Silicon Valley Community Foundation

Silicon Valley Community Foundation makes all forms of philanthropy more powerful. We serve as a catalyst and leader for innovative solutions to our region's most challenging problems, and through our donors we award more money to charities than any other community foundation in the United States. SVCF has $6.5 billion in assets under management. As Silicon Valley's center of philanthropy, we provide thousands of individuals, families and corporations with simple and effective ways to give locally and around the world.

Find out more at www.siliconvalleycf.org.

More Information

If you have questions, please contact us at grants@siliconvalleycf.org or call 650.450.5557

To get all the latest grantmaking information, follow us on Facebook and subscribe to our community e-newsletter at www.siliconvalleycf.org/enewsletters.